**Sunflower Board Meeting Minutes**

**November 13, 2018**

**Vikings Grille, Topeka**

Attendance: Diana & Delbert Skinner, Jim & Cheryl Thomas, Sheila Watkins, Ken & Susan Johnson, Bonnie Warner

Diana brought the meeting to order at 5pm.

Minutes from the September 17 board meeting were approved.

Treasurer’s Report: Beginning balance, $1,656.88; expenses of $800 for panels; ending balance of $856.88. Treasurer’s report was approved.

* Work days -

Pomona Lake – no work days scheduled until after hunting season

Eisenhower State Park – Jim will check with Ted about scheduling a work day to build pens.

Perry – a November 17 work day is scheduled.

Clinton – work has been ongoing as weather permits. An official work day will be scheduled.

* Finance – Diana suggested a policy for incidental spending. After discussion, a motion was made to allow $100 at each lake for incidental expenses. Receipts would be turned in to treasurer. Motion passed.
* Diana reported that she has funds available to purchase glasses that could be personalized with the Sunflower logo and used to reward exceptional volunteerism. She asked committee members to think up a catchy name for the award, ie Sunflower Trail Ninja or Sunflower Trail Warrior. Send ideas to Diana. She would like to have the glasses ready for the annual meeting.
* Diana suggested that Pomona choose a date that could be reserved on calendars for their annual benefit event. It was determined that June 8-9, 2019, will be the date of their event. Other dates will continue to include the 2nd weekend of April for Clinton, Labor Day Weekend at Perry, and the 2nd weekend of October for ESP.
* Plans for the BCHA-Ks Equifest booth were discussed, with ideas for promoting the regional chapters. Cheryl will check to see if the Robert Eversole, Trail Meister, video is available in a format that could be played at Equifest. Diana suggested making a note on membership forms if people wish to join either Sunflower or Saddle Ridge chapters. Jim & Cheryl suggested using the large wall map of Kansas trails to shade in regional chapter areas. Susan suggested an insert for the BCHA-Ks brochure that would explain regional chapter membership. She will work on a draft. Location of the booth was also discussed – should it remain in the same location as last year, or should it be closer to the KHC booth? Steve was very happy with the visibility of last year’s location, and it was not far from the KHC booth.
* Diana asked for input on the promotional postcard-sized card. Business card-sized promo materials would be much more cost effective. It was suggested that the postcard-sized pieces could be used for posting on bulletin boards, etc. and that the business card size could be used for leaving on vehicles or handing out on trails.
* The BCHA-Ks website was discussed. Erin Glassman continues to work on it. Denise Ferris had shared a $900 quote to have the website built. Diana’s niece would be able to finish it for $30/hour. With the work Erin has already completed, the website could probably be finished in 2-3 hours and would include links to each regional chapter. Jim will visit with Erin about a motion being made to allow Diana’s niece to work with Erin to finish up the website. Ken suggested also adding a contact person for each lake who could answer questions about trail conditions, directions, trail info, etc.
* Diana reminded board that all officer positions may stay the same for one more year.
* The Sunflower Chapter General Membership Meeting has tentatively been set for January 26, 2019. Cheryl will check on the availability of a room at Green Acres Restaurant, Vassar.

Meeting adjourned at 6pm.